

## **Requirements for issuing airworthiness documents for aircraft from third countries (non-member EASA state)**

The aircraft must be registered in the Aircraft Register of the Czech Republic before issuing airworthiness documents.

The instruction, how to register aircraft in the Aircraft Register of the Czech Republic, is given in the Flight Division's document at: <http://www.caa.cz/letadla/letecky-rejstrik>.

The application for issuing CofA and ARC is submitted on form CAA/F-ST-243-n/18 (or CAA/F-ST-193-n/09).

The application for issuing of Noise Certificate is a simple letter with information about aircraft and noise standards.

The application forms are available [here](#).

The Maintenance Program for each aircraft must be approved before issuing airworthiness documents.

All above mentioned operations are charged by law "Zákon č. 634/2004 Sb., o správních poplatcích". More information about fees is [here](#).

All applicants must comply with the below mentioned requirements during the process of issuing airworthiness documents for importing aircraft.

The exporting party must continue to meet the requirements, if any, for engines, propellers and aircraft assemblies and parts in accordance with applicable bilateral agreements with the Czech Republic.

These Special Requirements are applicable to civil aircraft types, including any installed products, parts or appliances for which have been issued European Aviation Safety Agency (EASA) Type Certificate or Restricted Type Certificate, in accordance with Part 21 of Commission Regulation (EU) No. 748/2012.

### Required documents by CAA CZ before issuing airworthiness certificates for aircraft from non-member EASA state

Item	Document	Note / Specification	New	Used
1	Entry in the Aircraft Register of the Czech Republic		X	X
2	Export Certificate of Airworthiness	It must not be older than 60 days from the date of issue and the aircraft must not have flown more than 50 flight hours	X	X
3	Recommendation for the issuance of an ARC	Generated by an authorized CAMO/CAO For Part-M aircraft		X
4	TCDS – Type Certificate Data Sheet	If not available on authority websites (e.g. EASA, FAA). TCDS must be accepted by EASA.	X*	X
5	TCDSN – Type Certificate Data Sheet for Noise	Proof of compliance with the protection environmental requirements	X	X
6	Accompanying Technical Documentation	Relevant to the aircraft type concerned	X	X
7	CMR – Certification Maintenance Requirements		X	X
8	AMM – Maintenance Manual		X*	X
9	IPC – Illustrated Parts Catalogue		X*	X
10	MPD – Maintenance Planning Document		X*	X
11	MRBR – Maintenance Review Board Report	If applicable	X*	X
12	Weight and Balance Manual		X*	X
13	Service Life and Time Limits Manual	Unless data is contained in another publication	X*	X
14	Statement of Build Standard	Master Change List Production Revision Record Service Bulletin Standard	X	
15	List of Manufacturing Concessions / Deviations		X	
16	CDL – Configuration Deviation List		X	
17	Manufacturer Flight Test Report		X	

Item	Document	Note / Specification	New	Used
18	Aircraft / Engine / Propeller / Parts and Appliance Records	Confirmed records in log books or other documents demonstrating operational history of aircraft, engines, propellers, parts and appliances, including information of flight hours and cycles (since the first and the last overhaul), history of maintenance, including logs of overhauls	X	X
19	Maintenance system used till now / Previous Maintenance Program	In case of the adoption of a different system than set by the TC holder, including approval by the NAA of the state of export		X
20	List of ADs (Airworthiness Directive) List of SBs (Service Bulletin) List of SLs (Service Letter)	List of ADs, including ADs which are relevant to particular serial numbers. Single-action ADs should be confirmed with date of embodiment and total hours flown up to time of embodiment (including statement of compliance). The same applies to the repeating ADs with addition of limits of next implementation	X	X
		List of mandatory additional service instructions from manufacturer (Service Bulletins, Service Letters, Aircraft Service Changes), that have been embodied on aircraft	X	X
21	Component Overhaul / Life Limit Status List		X	X
22	List of implemented Supplement Type Certificates (STC's)	Detailed list of all implemented STCs, including their copies and approval by EASA	X	X
23	Cabin Arrangement Scheme / Configuration Control	Drawing with the layout of passenger arrangement (LOPA)	X	X
24	Flight Manual approved by EASA or NAA of the state of the TC holder	The Flight Manual must be in language accepted by CAA CZ and signs in the cockpit must be in the same language as this document. Pilot's Operating Handbook or similar document may be supplied if a flight manual is not required by the Authority of the type-certificate holder's State.	X*	X
25	Repair Records	Major Repairs previously embodied by owners/operators, including approval status (e.g. FAA Form 8110-3 reports, FAA 8100-3)		X
26	Authorized Release to Service for Engine / Propeller / Parts and Appliances	EASA Form 1, FAA Form 8130-3	X	X

Item	Document	Note / Specification	New	Used
27	Compass Compensation Protocol		X	X
28	Pitot-static Leak Test Protocol		X	X
29	Weighing and Balance Protocol	Including complete equipment list	X	X
30	List of installed COMM-NAV equipment	Part B of the form Application for issuing CofA and ARC (CAA/F-ST-243-n/18, or CAA/F-ST-193-n/09), with information about the model, P/N, transceiver power, frequency range, type of transmission and operation manuals included	X	X
31	Confirmation of assigned ELT code	For 406 Mhz ELT SAR Registration	X	X
32	Confirmation of assigned Mode S address	Including proof of programming	X	X
33	Confirmation of assigned SelCal code		X	X
34	COMM-NAV Check Protocol, including SSR Transponder Check		X	X
35	List of Placards and Markings		X	X
36	Date of issuing first CofA	21.A.174 (b)(3)(ii)		

\*) The original document, including revision service, must be provided to the CAA of the Czech Republic for the first of the aircraft type/variant.