

Requirements for issuing airworthiness documents for aircraft from third countries (non-member EASA state)

The aircraft must be registered in the Aircraft Register of the Czech Republic before issuing airworthiness documents.

The mechanism of registration of the aircraft is not addressed in this paper. The instruction, how to register aircraft in the Aircraft Register of the Czech Republic, is given in the Flight Division's document at: <http://www.caa.cz/letadla/letecky-rejstrik>.

All applicants must comply with the below mentioned requirements during the process of issuing airworthiness documents for importing aircraft.

The application for issuing CofA and ARC is submitted on form CAA/F-ST-243-n/18 (or CAA/F-ST-193-n/09).

The application for issuing of Noise Certificate is a simple letter with information about aircraft and noise standards.

The Maintenance Program for each aircraft must be approved before issuing airworthiness documents.

All above mentioned operations are charged by law "Zákon č. 634/2004 Sb., o správních poplatcích". More information about fees is [here](#).

These Special Requirements are applicable to civil aircraft types, including any installed products, parts or appliances for which have been issued European Aviation Safety Agency (EASA) Type Certificate or Restricted Type Certificate, in accordance with Part 21 of Commission Regulation (EU) No. 748/2012.

Required documents by CAA CZ before issuing airworthiness certificates for aircraft from non-member EASA state

It.	Document	Note / Specification	New	Used
1.	Entry in the Aircraft Register of the Czech Republic		X	X
2.	Type Certificate	Statement of applicable design certification standard required, if not referenced in Type Certificate Data Sheet	X*	
3.	Maintenance Manual (MM) and Illustrated Parts Catalogue (IPC)		X*	
4.	Maintenance Review Board Report (MRBR), if applicable		X*	
5.	Maintenance Planning Document (MPD)		X*	
6.	Weight and Balance Manual		X*	
7.	Service Life and Time Limits Manual	Unless data is contained in another publication	X*	
8.	Noise Type Certificate Data Sheet		X	X
9.	Configuration Deviation List (CDL)		X	
10.	Copy of Type Certificate Data Sheet (TCDS)	TCDS must be accepted by EASA	X*	
11.	List of Manufacturing Concessions / deviations		X	
12.	Statement of Build Standard	Master Change List Production Revision Record Service Bulletin Standard	X	
13.	Letter of Definition / Letter of Conformity	A copy should also be supplied to EASA	X	
14.	Flight Test Report		X	
15.	Original of Export Certificate of Airworthiness (or Export Statement)	Not older than 60 days from the date of issue and the aircraft should not be flown than 50 flight hours from the date of issue	X	X
16.	Recommendation for issuance of Airworthiness Review Certificate (ARC)	Recommendation performed by authorized CAMO (Continuing Airworthiness Management Organisation)		X
17.	List of deviations from approved type design		X	X
18.	List of implemented STCs (Supplement Type Certificates)	Detailed list of all implemented STCs, including their copies and approval by EASA	X	X

It.	Document	Note / Specification	New	Used
19.	List of ADs (Airworthiness Directive) List of SBs (Service Bulletin) List of SLs (Service Letter)	List of ADs, including ADs which are relevant to particular serial numbers. Single-action ADs should be confirmed with date of embodiment and total hours flown up to time of embodiment (including statement of compliance). The same applies to the repeating ADs with addition of limits of next implementation	X	X
		List of mandatory additional service instructions from manufacturer (Service Bulletins, Service Letters, Aircraft Service Changes), that have been embodied on aircraft	X	X
20.	Aircraft / Engine / Propeller / Parts and Appliance Records	Confirmed records in log books or other documents demonstrating operational history of aircraft, engines, propellers, parts and appliances, including information of flight hours and cycles (since the first and the last overhaul), history of maintenance, including logs of overhauls	X	X
21.	Repair Records	Major Repairs previously embodied by owners/operators, including approval status (e.g. FAA Form 8110-3 reports, FAA 8100-3)		X
22.	Authorized Release to Service for Engine / Propeller / Parts and Appliances	EASA Form 1, FAA Form 8130-3	X	X
23.	Weighing and Balance Protocol	Including complete equipment list	X	X
24.	List of installed COMM-NAV equipment	Part B of the form Application for issuing CofA and ARC (CAA/F-ST-243-n/18, or CAA/F-ST-193-n/09), with information about the model, P/N, transceiver power, frequency range, type of transmission and operation manuals included	X	X
25.	Flight Manual approved by EASA or NAA of the state of the TC holder	The Flight Manual must be in the English or Czech language and signs in the cockpit must be in the same language as this document	X*	X
26.	Certification Maintenance Requirements (CMR)		X	X
27.	Accompanying Technical Documentation	Relevant to the aircraft type concerned	X	X
28.	Component Overhaul / Life Limit Status List		X	X
29.	Pitot-static Leak Test Protocol		X	X

It.	Document	Note / Specification	New	Used
30.	Compass Compensation Protocol		X	X
31.	COMM-NAV Check Protocol, including SSR Transponder Check		X	X
32.	Cabin Arrangement Scheme / Configuration Control	Drawing with the layout of passenger arrangement (LOPA)	X	X
33.	Confirmation of assigned Mode S address		X	X
34.	Confirmation of assigned ELT code	For 406 Mhz ELT	X	X
35.	Confirmation of assigned SelCal code		X	X
36.	List of Placards and Markings		X	X
37.	Maintenance system used till now / Previous Maintenance Program	In case of the adoption of a different system than set by the TC holder, including approval by the NAA of the state of export		X
38.	Document of Environmental Protection requirements fulfilment	L16/I (ICAO Annex 16), if applicable	X	X

*) The original document, including revision service, must be provided to the CAA of the Czech Republic for the first of the aircraft type/variant.