



CIVIL AVIATION AUTHORITY

CZECH REPUBLIC

Guidance Notes for Examiners

Section 1 Applicant Details

This is to contain the details of the applicant and should be checked against the applicant's licence.

Section 2 Test Conducted

Here you should specify type of test or assessment. Please indicate the actual type of test or check conducted. i.e. ATPL, Class rating, Type rating.

Section 3 Reason(s) for failure

This section should be completed in front of the applicant, and at the time of the post flight de-brief. The comments should be succinct and objective observations of why the applicant failed the check, test or assessment. The record should only contain the salient facts.

During the de-brief the applicant must sign to acknowledge the failure of the test and the reasons for failure.

Copies of the report shall be submitted to:

- (1) The Applicant**
- (2) The Applicant's Competent Authority**
- (3) The Examiner**